



Liden & Denz Language Centres St.Petersburg and Moscow – Expatriate Programmes 2010

STARTING DATES 2010 (DAYTIME GROUPS)

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
4* 18	1* 15	1*, 15 29*	12 26*	10 24*	7* 21*	5* 19*	2*, 16* 30*	13* 27*	11* 25	8* 22	6*

* Dates on which beginners can start in St.Petersburg. In Moscow beginner level courses are available at any date from the above list. Beginners should be familiar with the Cyrillic alphabet.

EXPATRIATE FEES 2010 (in RUB)

OPEN GROUP COURSES (DAYTIME)	
Lessons per week	Fee per week
20 *	RUB 8400
25 *	RUB 9900

* Lessons take place from Monday to Friday. Fees include: Tuition, assessment test, course certificate, free access to the Internet.

OPEN GROUP EXPATRIATE COURSES (EVENING)			
Course length St.Petersburg	Fee St.Petersburg	Course length Moscow	Fee Moscow
2 weeks / 8 lessons *	RUB 3500	2 weeks / 12 lessons *	RUB 5900
Additional week / 4 lessons *	+ RUB 1750	Additional week / 6 lessons *	+ RUB 2950

* Lessons start every week and usually take place on Mondays and Wednesdays or Tuesdays and Thursdays. Fees include: Tuition, assessment test, course certificate, free access to the Internet.

ONE-TO-ONE AND CLOSED GROUP COURSES (SCHOOL PREMISES)		
Course type	St.Petersburg	Moscow
	Fees per lesson	
Individual lessons	RUB 975	RUB 1100
Closed Group	Fees per person per lesson	
2 participants	RUB 590	RUB 730
3 participants	RUB 515	RUB 670
4 participants	RUB 455	RUB 600
5 participants	RUB 385	RUB 545
6 participants	RUB 320	RUB 475

Fees include: Tuition, needs analysis, assessment test, course certificate, and free access to the Internet.
Minimum number of lessons: 20 (must be taken within 10 weeks).

IN-COMPANY TRAINING MOSCOW			
Number of lessons per daily session	Price per daily session and schedule		Minimum number of lessons
	inside MKAD*; Monday - Friday from 14:00 till 19:00	inside MKAD*; Monday - Friday (8:00 - 14:00 and after 19:00) and weekends	
1 lesson	RUB 1300	RUB 1400	20 (must be taken within 10 weeks)
2 lessons	RUB 1850	RUB 2200	

* MKAD – Moscow outer ring road. For locations outside MKAD prices are available on request.

IN-COMPANY TRAINING St.PETERSBURG			
Number of lessons per daily session	Price per daily session and schedule		Minimum number of lessons
	Monday - Friday from 14:00 till 19:00	Monday - Friday (8:00 - 14:00 and after 19:00) and weekends	
1 lesson	RUB 1100	RUB 1200	20 (must be taken within 10 weeks)
2 lessons	RUB 1600	RUB 1900	

Fees include: Tuition, needs analysis, assessment test, course certificate, transport expenses for the teacher.
Discounts apply for long-term bookings, high volume customers and substantial prepayments.

Please note that teaching materials are not included in the tuition fee. Extra cost is RUR 500 per book (any level).

ENROLMENT FORM (for expatriate programmes only)

PERSONAL DETAILS				
Family Name _____		First Name _____		Sex _____
Home Country _____		Nationality _____		Age _____
Address in Moscow _____				
Tel.(day) _____		Tel.(evening) _____		
Email (Fax if no email) _____				
COURSE DETAILS (check pricelist for exact dates)				
Course type	Place of study	Number of lessons per week	From (DD/MM/YY)	Length (weeks)
<input type="checkbox"/> Group Standard (daytime)	<input type="checkbox"/> St. Petersburg	20	____/____/____	_____
	<input type="checkbox"/> Moscow		____/____/____	_____
<input type="checkbox"/> Group Intensive (daytime)	<input type="checkbox"/> St. Petersburg	25	____/____/____	_____
	<input type="checkbox"/> Moscow		____/____/____	_____
<input type="checkbox"/> Open Group (evening)	<input type="checkbox"/> St. Petersburg	4	<input type="checkbox"/> Monday/Wednesday groups ____/____/____	_____
			<input type="checkbox"/> Tuesday/Thursday groups ____/____/____	_____
	<input type="checkbox"/> Moscow	6	<input type="checkbox"/> Monday/Wednesday groups ____/____/____	_____
			<input type="checkbox"/> Tuesday/Thursday groups ____/____/____	_____
<input type="checkbox"/> One-to-one or Closed Group (anytime)	<input type="checkbox"/> St. Petersburg	_____	____/____/____	_____
	<input type="checkbox"/> Moscow	_____	____/____/____	_____
<input type="checkbox"/> In-company Training	<input type="checkbox"/> St. Petersburg	_____	____/____/____	_____
	<input type="checkbox"/> Moscow	_____	____/____/____	_____
Special interests of study (only for One-to-one, Closed Group and In-company Courses) _____				

Mother tongue _____ Other languages _____				
How do you assess your level of Russian (please refer to our level descriptions in our main brochure)?				
<input type="checkbox"/> A1-Beginner <input type="checkbox"/> A2-Elementary <input type="checkbox"/> B1-Intermediate <input type="checkbox"/> B2-Upper-intermediate <input type="checkbox"/> C1-Advanced				
Previous Russian language courses – Please indicate year of study, place of study, course length and course intensity (lessons per week): _____				
How did you learn about Liden & Denz? _____				
Please note that this enrolment is binding (subject to the terms of cancellation). With your signature you agree to the general terms of participation. All data will be treated confidentially.				
Date _____		Signature _____		

COURSE DESCRIPTIONS 2010

STANDARD OPEN GROUP COURSES (DAYTIME)

A Standard Group Course comprises 20 lessons per week in groups with maximum 10 participants of the same level. Groups are formed according to an assessment test, which is compulsory for every participant. Beginners are advised to be familiar with the Cyrillic alphabet.

INTENSIVE OPEN GROUP COURSES (DAYTIME)

An Intensive Group Course comprises 25 lessons per week in groups with maximum 10 participants. The morning lessons (20) are taken together with the students who have booked our Standard Group Course. The afternoon supplement (5 lessons on two days – usually Wednesday and Friday) are offered in 4 different levels: A1 – Beginner, A1+/A2 – Elementary, B1 – Intermediate and B2 – Upper-intermediate.

A1 – Beginner. During afternoon hours students of this level will have Survival Russian lectures and Real Life outdoor lessons (Shopping (food and beverages, cloths, medicines), going to a Restaurant, Orientation in the City, Reservation of Theatre and Cinema tickets, Travelling – Hotel and Flights booking, Telephone Conversation). **A1+/A2 – Elementary** level students will specialize on the following themes: Customs, Traditions and National Festivals, Russian Cuisine, Russian History and National Mentality, Contemporary Social Problems. **B1 – Intermediate, B2 – Upper Intermediate** - the content of this afternoon supplement for the upper levels focuses on subjects of general interest like Business and Economy, Politics, Russian Mass Media Today, Culture, History and Literature.

OPEN GROUP EXPATRIATE COURSES (EVENING)

Evening Group Courses comprise 4 lessons per week in St.Petersburg and 6 lessons per week in Moscow - in small groups with maximum 6 participants of the same level. The course is organised twice a week with 2 lessons on each day in St.Petersburg and 3 lessons on each day in Moscow. Lessons usually start at 07:00 pm. Groups are formed according to an assessment test compulsory for every participant. A new intake is organised every week for each group. Beginners are advised to be familiar with the Cyrillic alphabet.

ONE-TO-ONE AND CLOSED GROUP COURSES

One-to-one and Closed Group Courses are demanding and require full concentration in order to achieve maximum results. The exact content of the course is jointly determined by the student and the teacher. Students are invited to specify their fields of interest by completing our needs analysis, which gives the teacher an idea of what the students aim to achieve and allows him to pre-select material, establish a study plan and prepare a specific vocabulary. Closed Group Courses are organised in mini-groups of maximum 6 participants. One-to-one and Closed Group Courses can be booked throughout the year and are available at all levels. On agreement lessons can also be held on weekends. A minimum of 20 lessons must be booked and used within 10 weeks.

IN-COMPANY TRAINING

Courses are organised at the client's place of work, either individually or in closed groups. Groups are formed according to the results of an assessment test. The maximum group size for In-company courses is 6. In-company sessions can be a sequel of individual or group lessons with changing participants. A session may consist of one or several lessons. These courses can be booked throughout the year and are available at all levels. A minimum of 20 lessons must be booked and used within 10 weeks.

IMPORTANT INFORMATION

GENERAL ENROLMENT INFORMATION

How to enrol	Please fill out the enrolment form and send it by fax or e-mail to our school in St.Petersburg or Moscow. We will confirm the course 24 hours after having received the enrolment.	
Who can enrol?	Foreigners living and/or working in Russia over the age of 16. The fees quoted do not include any visa, transfer, accommodation or travel arrangements. Only foreign nationals already in Russia should apply for the courses described here.	
Lesson length	One lesson lasts 50 minutes. Breaks between lessons are 10 minutes each.	
Payment procedures / Voucher	<p>Payment is made no later than on the first day of studies by credit card or by bank transfer (the latter only accepted from legal entities).</p> <p>No payment is required for the first day of studies if the student decides to discontinue after day one. This applies to all open group courses.</p> <p>One-to-one and Closed Group Courses, In-company training: Unless otherwise agreed, a minimum of 20 lessons must be booked and paid in advance. After receiving the payment, the school issues a course voucher with a number of fields equivalent to the number of lessons booked and paid. The student devalues one field per lesson with his/her signature.</p> <p>A course voucher worth 20 lessons is valid for 10 weeks from the moment of the first lesson. Remaining lessons after the expiry date will neither be reimbursed nor can be taken after the expiry period. For closed group lessons, one voucher is issued for the whole group, not for the individual student.</p>	
Cancellation policy and absences during courses	<p>Standard Group and Open Group Expatriate Courses: The student missing lessons has no right to reclaim the total fee. A partial reimbursement is at the discretion of Liden & Denz. Absences cannot be compensated through additional lessons.</p> <p>If Liden & Denz has to cancel a Group Course for lack of participants at a particular level, students booked for this course will receive one-to-one tuition with 75% of booked group lessons during the same period of time. Under no circumstances will the school refund any fees.</p> <p>One-to-one and Closed Group Courses, In-company training: If the student/closed group fails to notify either the teacher or our administration at least 12 hours before scheduled classes, lessons not held on that day cannot be compensated.</p> <p>For Closed Group lessons and In-company training, any student missing classes may assign a third person to take lessons in his/her place.</p>	
Public Holidays	Our language centres are closed on the following public holidays: JAN 1, 2, 7; FEB 23; MAR 8; MAY 1, 9; JUN 12; NOV 4. No lessons are held on these days.	
Information and bookings	<p>Liden & Denz Language Centre St.Petersburg Transportny pereulok 11, 4th floor 191119 St.Petersburg Phone/Fax: (812) 334 0788 E-mail: bookings@lidenz.ru Internet: www.lidenz.ru</p>	<p>Liden & Denz Language Centre Moscow Gruzinsky pereulok 3, entr. 6, office 181 123056 Moscow Phone/Fax: (495) 254 4991 E-mail: moscow@lidenz.ru Internet: www.lidenz.ru</p>